

OAK GROVE SCHOOL DISTRICT NO. 68
REQUEST FOR REIMBURSEMENT

DATE: _____



BUSINESS OFFICE USE ONLY:

- IMPREST FUND CHECK
- MISC FUND CHECK
- STUDENT COUNCIL CHECK
- ACCOUNTS PAYABLE
- EXTRA DUTY PAY

CHECK ISSUED TO: _____

AMOUNT OF REQUEST: _____

REASON FOR REQUEST: _____

REQUEST APPROVED BY:

JANICE MATTHEWS _____

FUND _____

MARK CLEMENT _____

ACCOUNT # _____

CHERYL ROBERTS _____

CHECK # _____

JULIE WAEHNER _____

AMOUNT _____

LORI WILCOX _____

DATE _____

DAVE KAROLEWICZ _____

Please attach your receipt(s) and/or other supporting documentation.